



OUAD00-0521-0077  
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0521-0077**  
**MEMORANDUM**  
03 May 2021

For: **Central Office**  
**Regional and Division Offices**

Subject: **RELEASE OF VIDEO CONFERENCING EQUIPMENT**

We will soon release and install video conferencing equipment. More than just basic laptops, these equipment are functionally **designed specifically for video conferencing**. These will be **deployed in office conference rooms for online meetings and** in the case of the regional and division offices, **for training purposes**. Each of the equipment will have an assigned DepEd email as its separate identity in Microsoft Teams, the official collaboration platform of the Department.


All recipient offices are required to attend an online briefing and orientation organized by the Information and Communications Technology Service (ICTS) on the unboxing and proper configuration of the equipment to be conducted by an authorized trainer from the supplier.

Also, Microsoft will be conducting a training on MS Teams to maximize video conferencing functionalities. Details of the online training and orientation will be announced in a separate correspondence.

All recipient offices listed in the attached Annex are enjoined to contact Ms. Maritess L. Ablay, Chief of the AMD, at 09158665006 and email [maritess.ablay@deped.gov.ph](mailto:maritess.ablay@deped.gov.ph) for the necessary paperwork and processing for release of the said gadgets.

For technical details about the video conferencing equipment, kindly contact Mr. Nereo Bolante of OUA, at 09178425512 and email [nereo.bolante@deped.gov.ph](mailto:nereo.bolante@deped.gov.ph).

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

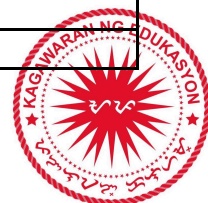
Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
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# ANNEX A

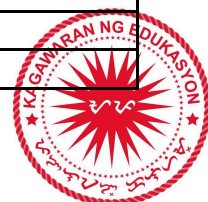
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CAR	Regional Office		6	6		1
CARAGA	Regional Office		6	6		1
NCR	Regional Office		6	6		1
REGION I	Regional Office		6	6		1
REGION II	Regional Office		6	6		1
REGION III	Regional Office		6	6		1
REGION IV-A	Regional Office		6	6		1
REGION IV-B	Regional Office		6	6		1
REGION V	Regional Office		6	6		1
REGION VI	Regional Office		6	6		1
REGION VII	Regional Office		6	6		1
REGION VIII	Regional Office		6	6		1
REGION IX	Regional Office		6	6		1
REGION X	Regional Office		6	6		1
REGION XI	Regional Office		6	6		1
REGION XII	Regional Office		6	6		1
ARMM	BASILAN		1	1		
ARMM	LAMITAN CITY		1	1		
ARMM	Lanao del Sur I		1	1		
ARMM	LANAO SUR II		1	1		
ARMM	MAGUINDANAO I		1	1		
ARMM	MAGUINDANAO II		1	1		
ARMM	MARAWI CITY		1	1		
ARMM	SULU		1	1		
ARMM	TAWI-TAWI		1	1		
CAR	Abra		1	1		
CAR	Apayao		1	1		
CAR	Baguio City		1	1		
CAR	Benguet		1	1		
CAR	Ifugao		1	1		
CAR	Kalinga		1	1		
CAR	Mt. Province		1	1		
CAR	Tabuk City		1	1		



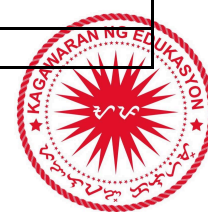
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CARAGA	Bislig City		1	1	
CARAGA	Butuan City		1	1	
CARAGA	Cabadbaran City		1	1	
CARAGA	Dinagat Island		1	1	
CARAGA	Siargao		1	1	
CARAGA	Surigao City		1	1	
CARAGA	Surigao del Norte		1	1	
CARAGA	Surigao del Sur		1	1	
CARAGA	Tandag City		1	1	
NCR	Caloocan City		1	1	
NCR	City of San Juan		1	1	
NCR	Las Piñas City		1	1	
NCR	Makati City		1	1	
NCR	Malabon City		1	1	
NCR	Mandaluyong City		1	1	
NCR	Manila		1	1	
NCR	Marikina City		1	1	
NCR	Muntinlupa City		1	1	
NCR	Navotas		1	1	
NCR	Paranaque City		1	1	
NCR	Pasay City		1	1	
NCR	Pasig City		1	1	
NCR	Quezon City		1	1	
NCR	Taguig		1	1	
NCR	Valenzuela City		1	1	
REGION I	Alaminos City		1	1	
REGION I	Batac City		1	1	
REGION I	Candon City		1	1	
REGION I	Dagupan City		1	1	
REGION I	Ilocos Norte		1	1	
REGION I	Ilocos Sur		1	1	
REGION I	La Union		1	1	
REGION I	Laoag City		1	1	
REGION I	Pangasinan I, Lingayen		1	1	
REGION I	Pangasinan II, Binalonan		1	1	
REGION I	San Carlos City, Pangasinan		1	1	
REGION I	San Fernando City, La Union		1	1	
REGION I	Urduyeta City		1	1	
REGION I	Vigan City		1	1	
REGION II	Batanes		1	1	
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REGION II	Cauayan City		1	1	
REGION II	City of Ilagan		1	1	



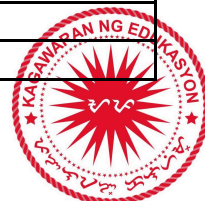
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REGION II	Tuguegarao City		1	1	
REGION III	ANGELES CITY		1	1	
REGION III	AURORA		1	1	
REGION III	BALANGA CITY		1	1	
REGION III	BATAAN		1	1	
REGION III	BULACAN		1	1	
REGION III	CABANATUAN CITY		1	1	
REGION III	CITY OF SAN FERNANDO		1	1	
REGION III	CITY OF SAN JOSE DEL MONTE		1	1	
REGION III	GAPAN CITY		1	1	
REGION III	MABALACAT CITY		1	1	
REGION III	MALOLOS		1	1	
REGION III	MEYCAUAYAN CITY		1	1	
REGION III	NUEVA ECIJA		1	1	
REGION III	OLONGAPO CITY		1	1	
REGION III	PAMPANGA		1	1	
REGION III	SAN JOSE CITY		1	1	
REGION III	SCIENCE CITY OF MUÑOZ		1	1	
REGION III	TARLAC CITY		1	1	
REGION III	TARLAC PROVINCE		1	1	
REGION III	ZAMBALES		1	1	
REGION IV-A	Antipolo City		1	1	
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REGION IV-A	Batangas City		1	1	
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REGION IV-A	Cavite Province		1	1	
REGION IV-A	Dasmaringas City		1	1	
REGION IV-A	General Trias City		1	1	
REGION IV-A	Imus City		1	1	
REGION IV-A	Laguna		1	1	
REGION IV-A	Lipa City		1	1	
REGION IV-A	Lucena City		1	1	
REGION IV-A	Quezon Province		1	1	
REGION IV-A	Rizal		1	1	
REGION IV-A	San Pablo City		1	1	
REGION IV-A	Sta. Rosa City		1	1	
REGION IV-A	Tanauan City		1	1	
REGION IV-A	Tayabas City		1	1	
REGION IV-B	Calapan City		1	1	



REGION IV-B	Marinduque		1	1	
REGION IV-B	Occidental Mindoro		1	1	
REGION IV-B	Oriental Mindoro		1	1	
REGION IV-B	Palawan		1	1	
REGION IV-B	Puerto Princesa City		1	1	
REGION IV-B	Romblon		1	1	
REGION V	Albay		1	1	
REGION V	Camarines Norte		1	1	
REGION V	Camarines Sur		1	1	
REGION V	Catanduanes		1	1	
REGION V	Iriga City		1	1	
REGION V	Legaspi City		1	1	
REGION V	Ligao City		1	1	
REGION V	Masbate City		1	1	
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REGION VI	Aklan		1	1	
REGION VI	Antique		1	1	
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REGION VI	Cadiz City		1	1	
REGION VI	Capiz		1	1	
REGION VI	Escalante City		1	1	
REGION VI	Guimaras		1	1	
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REGION VI	Iloilo Province		1	1	
REGION VI	Kabankalan City		1	1	
REGION VI	La Carlota City		1	1	
REGION VI	Negros Occidental		1	1	
REGION VI	Passi City		1	1	
REGION VI	Roxas City		1	1	
REGION VI	Sagay City		1	1	
REGION VI	San Carlos City, Negros Occidental		1	1	
REGION VI	Silay City		1	1	
REGION VI	Himalayan City		1	1	
REGION VI	Sipalay City		1	1	
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REGION VII	Bayawan City		1	1	
REGION VII	Bogo City		1	1	
REGION VII	Bohol		1	1	
REGION VII	Carcar City		1	1	
REGION VII	Cebu City		1	1	
REGION VII	Cebu Province		1	1	
REGION VII	City of Naga, Cebu		1	1	



REGION VII	Danao City		1	1	
REGION VII	Dumaguete City		1	1	
REGION VII	Guihulngan City		1	1	
REGION VII	Lapu-Lapu City		1	1	
REGION VII	Mandaue City		1	1	
REGION VII	Negros Oriental		1	1	
REGION VII	Siquijor		1	1	
REGION VII	Tagbilaran City		1	1	
REGION VII	Tanjay City		1	1	
REGION VII	Talisay City		1	1	
REGION VII	Toledo City		1	1	
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REGION VIII	Calbayog City		1	1	
REGION VIII	Catbalogan City		1	1	
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REGION VIII	Leyte		1	1	
REGION VIII	Maasin City		1	1	
REGION VIII	Northern Samar		1	1	
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REGION VIII	Samar (Western Samar)		1	1	
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REGION XI	Mati City		1	1		
REGION XI	Panabo City		1	1		
REGION XI	Tagum City		1	1		
REGION XII	Cotabato City		1	1		
REGION XII	General Santos City		1	1		
REGION XII	Kidapawan City		1	1		
REGION XII	Koronadal City		1	1		
REGION XII	North Cotabato		1	1		
REGION XII	Sarangani		1	1		
REGION XII	South Cotabato		1	1		
REGION XII	Sultan Kudarat		1	1		
REGION XII	Tacurong City		1	1		
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