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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

AIDE MEMOIRE
29 May 2020

**ON THE URGENT NEED TO ADDRESS
NON-INFRASTRUCTURE HEALTH-RELATED
REQUIREMENTS FOR SAFE RETURN
TO SCHOOLS AND OFFICES**

1. Background

On March 12, 2020, President Rodrigo Duterte, upon the recommendation of the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID), placed the National Capital Region under a community quarantine in response to the COVID-19 situation. As confirmed cases of COVID 19 continued to increase, the President on March 16 declared the entire island of Luzon under Enhanced Community Quarantine (ECQ) imposing stricter preventive measures. On March 17, the President issued Proclamation No. 929, declaring the Philippines under a state of calamity for at least six months.

These initial declarations, as well as the more recent ones, have affected government and office operations, including the implementation of major programs, projects, and activities.

As part of DepEd's response, the DepEd Task Force COVID-19 was formed at the Central Office, and COVID-19 DRRM Teams, in field offices. The Learning Continuity Plan (LCP) of the Department has also been drafted to ensure the health, safety, and well-being of the learners, teachers, and personnel in the time of COVID-19 while finding ways for education to continue amidst the crisis for the upcoming school year. Aligned with the LCP are the minimum health standards that must be observed in schools and DepEd offices, depending on the risk severity grading of the locality.

2. Summary of Needed Non-Infrastructure Health-Related Requirements

To ensure the operationalization of the minimum health standards in schools and DepEd offices, infrastructure and non-infrastructure health-related requirements needs to be urgently addressed. Pending the finalization of infrastructure requirements, the following interventions must be prioritized.



| Health-Related Non-Infrastructure Requirements | Available Funds | Needed Funds |
|---|------------------------|--------------------------|
| a. Emergency Clinic Packages (PPEs, Masks, etc) | 3,275,200.00 | 4,903,383,800.00 |
| b. Weekly and Daily Disinfecting Packages (spray equipment, chemicals, protective suit) | 110,801,600.00 | 7,887,126,560.00 |
| c. Health and Hygiene Kits (toothbrushes, toothpastes, soap, thermal scanner, etc) | 601,952,760.00 | 24,174,907,110.00 |
| d. Immune Booster/ Multivitamins | 2,800,000.00 | 10,214,856,800.00 |
| e. Preventive Alert System in Schools (PASS, DO 34 s. 2003, Status of Health of Learners and Personnel Mobile App) | None | 25,000,000.00 |
| f. Information and Advocacy Materials (Posters) | 6,015,000.00 | 170,140,000.00 |
| TOTAL | 724,844,560.00 | 37,160,557,470.00 |

The health commodities for Safe Return to Schools and Offices, will be distributed in bundle good for **3 months consumption**:

| Health-Related Non-Infrastructure Requirements | Items | Target Beneficiaries |
|---|---|--|
| Safe Return to Schools and Offices Kit (1A) | Weekly and Daily Disinfecting Packages + PPEs for Disinfection Team | <ul style="list-style-type: none"> • Central Office • Regional Offices • Schools Division Offices |
| | Emergency Clinic Packages | |



| Health-Related Non-Infrastructure Requirements | Items | Target Beneficiaries |
|---|--|---|
| | Set of Thermal scanner, hand soap and liquid soap dispenser | |
| Safe Return to Schools and Offices Kit (1B) | Weekly and Daily Disinfecting Packages + PPEs for Disinfection Team | <ul style="list-style-type: none"> • Schools |
| | Emergency Clinic Packages | |
| | Set of Rapid Screening Instrument for Human Body Temperature (RSIHT), hand soap and liquid soap dispenser (for WASH Facilities), alcohol and hand sanitizer (for classrooms) | |
| Safe Return to Schools and Offices Kit (2) (for Personnel and Learners) | Teaching/Non-Teaching Personnel: Cloth face mask, gloves + vitamins | <ul style="list-style-type: none"> • All DepEd Teaching and Non-Teaching Personnel |
| | Kinder to Grade 6: Toothpaste, toothbrush and soap + cloth face masks + vitamins JHS to SHS: Cloth face masks, gloves + vitamins | <ul style="list-style-type: none"> • All Kindergarten to Senior High School learners |



3. Activities to be Undertaken by the School Health Division-Bureau of Learner Support Services, Disaster Risk Reduction and Management Service, Administrative Service

A. Emergency Clinic Packages (PPEs, Masks, First Aid kits, etc.)

Emergency Response Kit costs **PhP 20,470.00** per set to be distributed (**one time**) to Central Office, Regional Offices, Division Offices and Schools. This includes the following:

- ✓ Surgical Mask
- ✓ Gloves
- ✓ Coverall
- ✓ Goggles
- ✓ Head cover
- ✓ Shoe Cover
- ✓ Face Shield
- ✓ Bag
- ✓ Various Medicines
- ✓ First Aid Supplies

| Package | Recipients | Quantity | Proposed Allocation | Available Funds | Fund Source | Additional Budget Required |
|------------------------|------------------------------|----------------|-------------------------|---------------------|-------------|----------------------------|
| Emergency Response Kit | Central Office Kits | 160 | 3,275,200.00 | 3,275,200.00 | DPRP 2020 | - |
| | Regional Office Kits | 255 | 5,219,850.00 | | | 5,219,850.00 |
| | Schools Division Office Kits | 3,345 | 68,472,150.00 | | | 68,472,150.00 |
| | Schools Kits | 235,940 | 4,829,691,800.00 | | | 4,829,691,800.00 |
| TOTAL | | 239,700 | 4,906,659,000.00 | 3,275,200.00 | | 4,903,383,800.00 |

B. Weekly and Daily Disinfecting Packages (spray equipment, chemicals, protective suit)

Disinfection of Offices and Facilities will include the following items:

- ✓ Disinfection Sprayer
- ✓ Disinfectant Solution, daily consumption
- ✓ PPE for Disinfection Team
 - Cloth Mask
 - Gloves
 - Coverall
 - Rubber Boots
 - Goggles



| Work | Recipients | Quantity | Proposed Allocation | Available Funds | Fund Source | Additional Budget Required |
|--|-------------------------|---------------|-------------------------|-----------------------|--|----------------------------|
| Disinfection of Offices and Facilities | Central Office | 1 | 1,075,680.00 | 1,075,680.00 | DBM PS Virtual Store Wallet & AMD Budget | - |
| Disinfection Sprayer Disinfectant Solution PPE for Disinfection Team | Regional Office | 17 | 4,371,720.00 | 1,517,120.00 | DBM PS Virtual Store Wallet & GSD budget for 2020 | 2,854,600.00 |
| | Schools Division Office | 223 | 57,346,680.00 | | | 57,346,680.00 |
| | All Schools | 47,188 | 7,935,134,080.00 | 108,208,800.00 | DPRP 2020 (comprehensively released and downloaded funds to regions/divisions) | 7,826,925,280.00 |
| Total | | 47,429 | 7,997,928,160.00 | 110,801,600.00 | | 7,887,126,560.00 |

C. Health and Hygiene Kits

Health and Hygiene Kits will be distributed among DepEd Personnel (Teaching and Non-Teaching Personnel) and all learners nationwide. There are also bundled items for each offices and schools for the consumption of office/school populace.

1. For Teaching and Non-teaching Personnel:

- ✓ Cloth Mask
- ✓ Gloves

2. For Learners:

2.1 Kinder to Grade 6

- ✓ Toothpaste, 1 pc per learner
- ✓ Toothbrush, 1 pc per learner
- ✓ Soap, 1 pc per learner
- ✓ Face Masks, 3 pcs per learner

2.2. Junior and Senior High School Learners

- ✓ Cloth Mask
- ✓ Gloves



| Items | Recipients | Quantity | Proposed Allocation | Available Funds | Fund Source | Additional Budget Required |
|----------------------------------|-----------------------------------|------------|-------------------------|-----------------------|---|----------------------------|
| Cloth Mask Gloves | Central Office Personnel | 1,930 | 5,674,200.00 | 11,996,880.00 | DBM PS Virtual Store Wallet | - |
| | Regional Office Personnel | 2,550 | 3,213,000.00 | 3,121,200.00 | DBM PS Virtual Store Wallet and GASS fund | 91,800.00 |
| | Schools Division Office Personnel | 33,450 | 42,147,000.00 | | | 42,147,000.00 |
| | School Personnel | 870,422 | 161,028,070.00 | | | 161,028,070.00 |
| | JHS and SHS Learners | 8,771,173 | 1,622,667,005.00 | 19,606,880.00 | DPRP 2020 | 1,603,060,125.00 |
| Toothpaste Toothbrush Soap | All K-6 learners | 13,812,263 | 564,728,800.00 | 564,728,800.00 | SDHCP 2020 | |
| Cloth Face Mask | All K-6 learners | 13,812,263 | 1,035,919,725.00 | | | 1,035,919,725.00 |
| Total | | | 3,435,377,800.00 | 599,453,760.00 | | 1,806,326,995.00 |

3. For Offices and Schools:

DepEd Central Office, Regional Offices and Schools Division Offices will receive a set of: thermal scanner (to be utilized by the personnel assigned in the entrance gate), hand soap and liquid soap dispenser (for hand washing facility within office premises).

For Schools, the Rapid Screening Instrument for Human Body Temperature, a crowd fever scanner will be used to easily identify sick personnel/learners. Alcohol and hand sanitizers will be distributed in all rooms (instructional or non-instructional). Liquid hand soap will be distributed in WASH areas/facilities.

- ✓ Rapid Screening Instrument for Human Body Temperature, 1 per school
- ✓ Thermo Gun/Thermal scanner, 1 per office
- ✓ Liquid hand soap for handwashing, 1 gallon per office per week
- ✓ Liquid soap dispenser, 1 pc per office/school



| Items | Recipients | Quantity | Proposed Allocation | Available Funds | Fund Source | Additional Budget Required |
|--|-------------------------|---------------|-----------------------|---------------------|-----------------------------|----------------------------|
| (Offices) Set: Thermo-gun Liquid Hand Soap Liquid Soap Dispenser | Central Office | 1 | 2,806,880 | 267,000.00 | AMD Fund | - |
| (Schools) *Rapid Screening Instrument for Human Body Temperature Alcohol Liquid Hand Soap Liquid Soap Dispenser | Regional Office | 17 | 2,905,300 | 158,100.00 | DBM PS Virtual Store Wallet | 2,747,200.00 |
| | Schools Division Office | 223 | 38,110,700.00 | 2,073,900.00 | DBM PS Virtual Store Wallet | 36,036,800.00 |
| | All Schools | 47,188 | 22,329,796,115.00 | | | 22,329,796,115.00 |
| Total | | 47,429 | 22,373,618,995 | 2,499,000.00 | | 22,368,580,115.00 |

D. Immune Booster (Multivitamins)

1. For teaching and non-teaching personnel:
 - ✓ Multivitamins, 1 bottle per personnel, Vitamic C (Ascorbic Acid) with Zinc
2. For learners:
 - 2.1 Kinder to Grade 3
 - ✓ Multivitamins, 1 bottle per learner per month
 - 2.2 Grade 4 – Grade 6
 - ✓ Multivitamins, 1 bottle per learner
 - 2.3 JHS to SHS
 - ✓ Multivitamins, 1 bottle per learner

| Items | Recipients | Quantity | Proposed Allocation | Available Funds | Fund Source | Additional Budget Required |
|---------------|-----------------------------------|----------|---------------------|-----------------|-------------|----------------------------|
| Multivitamins | Central Office Personnel | 1,930 | 4,728,500.00 | 2,800,000.00 | BHROD-EWD | 1,928,500.00 |
| | Regional Office Personnel | 2,550 | 2,677,500.00 | | | 2,677,500.00 |
| | Schools Division Office Personnel | 33,450 | 35,122,500.00 | | | 35,122,500.00 |



| | | | | | | |
|---------------|----------------------|-------------------|--------------------------|---------------------|--|--------------------------|
| | School Personnel | 870,422 | 304,647,700.00 | | | 304,647,700.00 |
| | JHS and SHS Learners | 8,771,173 | 3,069,910,550.00 | | | 3,069,910,550.00 |
| Multivitamins | K-3 learners | 7,865,112 | 4,719,067,200.00 | | | 4,719,067,200.00 |
| | G4-G6 learners | 5,947,151 | 2,081,502,850.00 | | | 2,081,502,850.00 |
| TOTAL | | 23,491,788 | 10,217,656,800.00 | 2,800,000.00 | | 10,214,856,800.00 |

E. Preventive Alert System in Schools (PASS, DO 34, s. 2003, Status of Health of Learners and Personnel Mobile App)

The PASS is a systematic relay of information on a child's or teacher's state of health to appropriate personnel and/or agencies in the locality. The following must be done for PASS:

- a. Learners will observe the well-being of their own classmates and if someone among them is not feeling well or has colds/cough and is feverish, the sick learner will be reported to the teacher for validation of his/her condition.
- b. Early morning health inspection shall be conducted routinely by the teacher to detect the presence of fever and other signs and symptoms of infection. The teacher shall keenly observe the health status of each learner in the classroom. If the teacher finds out that a learner is sick, this case will be reported immediately to the school head.
- c. The school head shall notify the family/guardian member of the sick learner. A face mask should be worn by the feverish person and immediately referred to the school health personnel or the nearest barangay/municipal/city health center for evaluation or referral to a hospital if needed. The same process shall be observed for teachers or other personnel who will exhibit symptoms of infection.
- d. Learners, teachers, and other personnel evaluated by school health personnel/ referred to hospitals shall strictly observe the advice of the health personnel/hospital, including the possibility of home quarantine.
- e. The condition of the learner, teacher, and other personnel should be closely followed up by the attending school health personnel.
- f. Learners on home quarantine shall be given ADM of education.



F. Information and Advocacy Materials (Posters)

Information, education and communication (IEC) is a broad term comprising a range of approaches, activities and outputs. IEC activities may include designing and providing training in communication skills, carrying out research on audiences to determine what information is needed and the most effective way of delivering it, as well as designing and producing materials to support such activities. The materials the IEC campaign produces plays an essential role in delivering key messages to develop positive health behaviors of both learners and personnel.

The promotion of health is important to the quality and cost of education. The School Health and Nutrition Program is organized to help assure promotion, protection and maintenance of individual health and nutritional well-being. IEC Materials to address health related requirements for safe return to schools will focus on the following programs, in line with OK sa DepEd:

| Timeline | Activity |
|---|--|
| May to July 2020 | Dissemination of “Letters of Gratitude and Hope” to the frontliners |
| | Development of health posters |
| First three months of return to schools: (August, September, October) | IEC materials on COVID-19 and Mental Health and Psychosocial Support Services (MHPSS) |
| | Postings on: WASH in Schools- Proper Hygiene (social distancing measures, cough etiquette, proper handwashing) |
| | Medical, Dental and Nursing Services- Protocols for health emergency in schools including services for other health concerns |
| | School Mental Health- Coping up with stress and developing healthy habits |
| Postings for the next months (October, November, December) | Postings on: Nutrition support to learners |
| | Substance Abuse Prevention |
| | Adolescent Reproductive Health Education |

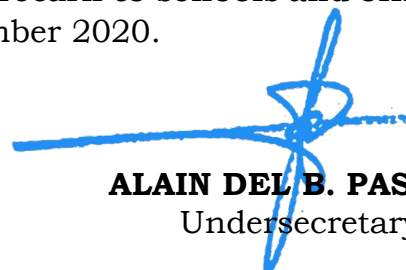



Cost requirements

| Item | Amount | Fund Source | Needed Additional Funds | Remarks |
|---|-----------------------|-------------|-------------------------|---|
| Tarpaulins | 170,140,000.00 | | 170,140,000.00 | Recommended to be charged against School MOOE |
| COVID 19 and MHPSS IEC and Advocacy materials | 12,735,000.00 | DPRP 2020 | | |
| Total | 182,875,000.00 | | 170,140,000.00 | |

G. Recommended Actions

1. All DepEd Offices must be allowed to use a portion of MOOE funds (unit cost of items to be procured must not be more than PhP 15,000.00) for COVID-19-related activities such as conduct of PASS and printing and replication of IEC materials.
2. Funds realignment shall be approved immediately to address the needs of the Learning Continuity Plan of the Department, as response to the new normal brought about by the COVID-19 Pandemic.
3. Intensify partnership and linkages to address the needs not captured in the LCP.
4. Propose the allocation of **P37,160,557,470.00 to fund the health-related requirements to safe return to schools and offices** for use starting July 2020 until December 2020.



ALAIN DEL B. PASCUA
Undersecretary

* With substantial contributions from ICTS, DRRMS, and BLSS-SHD



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