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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0321-0105**  
**MEMORANDUM**  
11 March 2021

For: **Schools Division Superintendents**  
All Regions

Attention: **Division Supply Officers**


Subject: **ORIGINAL RECEIPT AND CERTIFICATE OF REGISTRATION  
(OR & CR) OF 2<sup>ND</sup> BATCH PICK UPS AND PASSENGER VANS**

The Office of the Undersecretary for Administration (OUA) informs all concerned that the Original Receipts (ORs) and Certificate of Registrations (CRs) of the 2<sup>nd</sup> batch of pick-ups and passenger vans are still not available from the supplier.

Even with the absence of ORs and CRs, however, the issued vehicles can still be used by authorized personnel. The conduction stickers and sales invoice serve as proofs that the vehicles were legally and properly procured from a recognized distributor.

The Department of Education, through the Asset Management Division, is constantly in touch with the supplier, and will inform all concerned once the ORs and CRs are already available.

For information and guidance.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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